

PHILIPPINE BIDDING DOCUMENTS

Government of the Republic of the Philippines



UNIVERSITY OF THE PHILIPPINES CEBU

Landscaping of the UP Cebu Football Field

APPROVED BUDGET FOR THE CONTRACT

Two Million Pesos Only

(2,000,000.00PHP)

Sixth Edition

July 2020

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid



University of the Philippines Cebu

Invitation to Bid for the *Landscaping of the UP Cebu Football Field*

1. The *University of the Philippines Cebu*, through the *GAA 2023* intends to apply the sum of *Two Million Pesos Only (₱2,000,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Landscaping of the UP Cebu Football Field* with contract ID *I-2023-001*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *University of the Philippines Cebu* now invites bids for the above Procurement Project. Completion of the Works is required **90 (Ninety) Calendar Days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *University of the Philippines Cebu* and inspect the Bidding Documents at the address given below from *8:00 AM – 12:00 NN, 1:00 PM – 5:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested bidders on *March 3, 2023* from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Two Thousand Pesos Only (₱2,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through email*.
6. The *University of the Philippines Cebu* will hold a Pre-Bid Conference on *March 10, 2023, 10:00AM* at *UP Cebu BAC Office, Room 207 2nd Floor UP Cebu Administration Building, Gorordo Ave., Lahug, Cebu City* and via **ZOOM**
Meeting ID: 923 8480 7023 Passcode: BACPRE-BID
which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before *March 23, 2023, 10:00AM*. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on *March 23, 2023, 10:00AM* at the given address below *UP Cebu BAC Office, Room 207 2nd Floor UP Cebu Administration Building, Gorordo Ave.,*

Lahug, Cebu City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity face to face or via ZOOM

Meeting ID: 912 0780 3445 Passcode: OPENINGBID

10. The *University of the Philippines Cebu* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Emma Gandionco
BAC Secretariat Chair
Bids and Awards Committee
UP Cebu, Lahug, Cebu City
bac_sec.upcebu@up.edu.ph
(032) 232-8187 loc 316*

12. You may visit the following websites:



For downloading of Bidding Documents:

Dr. Lorel S. Dee
BAC Chairperson

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *University of the Philippines Cebu* invites Bids for the *Landscaping of the UP Cebu Football Field* with Project Identification Number *I-2023-001*.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2023** in the amount of *Two Million Pesos Only (Php 2,000,000.00)*.

2.2. The source of funding is:

NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and

obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed fifty percent (50%) of the contracted Works.

- 7.1. The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.

- 7.2. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address BAC Office Rm 207, 2nd Floor Administrative Building, and/or through videoconferencing/webcasting via Zoom as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of

availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. Payment of the contract price shall be made in:

Philippine Pesos.

15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

- 15.2. The Bid and bid security shall be valid until **November 10, 2022**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

- 18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

ITB Clause													
5.2	<p>The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) for the last Three (3) years that is similar to this Project.</p> <p>For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: Landscaping of park or sports field</p>												
7.1	<i>Subcontracting may be allowed for the plumbing and mechanical works, and electrical works</i>												
10.3	<i>PCAB license must be at least SP-LS Landscaping (C&D)</i>												
10.4	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Key Personnel</u></th> <th style="text-align: left;"><u>General Experience</u></th> <th style="text-align: left;"><u>Relevant Experience</u></th> </tr> </thead> <tbody> <tr> <td>Certified electrician</td> <td></td> <td style="text-align: center;">2</td> </tr> <tr> <td>Master plumber</td> <td></td> <td style="text-align: center;">2</td> </tr> <tr> <td>Site engineer or Foreman</td> <td></td> <td style="text-align: center;">2</td> </tr> </tbody> </table>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	Certified electrician		2	Master plumber		2	Site engineer or Foreman		2
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10.5	<p>The minimum major equipment requirements are the following:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Equipment</u></th> <th style="text-align: left;"><u>Capacity</u></th> <th style="text-align: left;"><u>Number of Units</u></th> </tr> </thead> <tbody> <tr> <td>Walk-behind/ plate compactor</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Plumbing tools</td> <td></td> <td></td> </tr> </tbody> </table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	Walk-behind/ plate compactor		1	Plumbing tools					
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12.0	<i>No further instructions.</i>												
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>Forty Thousand Pesos Only (P40,000.00)</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than <i>One Hundred Thousand Pesos Only (P 100,000.00)</i>, if bid security is in Surety Bond.</p>												
19.2	Partial bid is not allowed.												
20	<i>No further instructions.</i>												
21	<p>Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, The following shall be submitted together with the bid.</p> <p>A. The bidder's proposed</p> <ul style="list-style-type: none"> • <i>Program of Works</i> • <i>Work Schedule/Master construction Schedule</i> • <i>Bill of Quantities with actual unit costs</i> • <i>Manpower and Equipment Schedule</i> • <i>Construction safety and health program (to be approved by the DOLE if given the award)</i> • <i>Plans/ Drawings (if any)</i> <p>B. Certificate of site inspection signed by OCA</p>												

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to R.A. No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.

15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

GCC Clause	
2.0	<i>Completion of works under the contract will be Ninety (90) calendar days regardless of sectional works completed, reckoning from the date of receipt of the NTP</i>
4.0	<i>The procuring entity shall give possession of the part of the site to the contractor on the date of receipt of NTP by the successful bidder. Work start notice shall be given by the contractor to the PE specifying the area of works to be approved by the PE through the Office of the Campus Architect (OCA) prior to commencement of works</i>
6	No further instructions
7.2	Warranty against structural defects shall cover a period of Two (2) years from the date of issuance of the Certificate of Final Acceptance.
10	No dayworks are applicable to the contract.
11.1	The Contractor shall submit the Program of Works to the <i>Office of the Campus Architect</i> within <i>five (5)</i> calendar days from the receipt of the Notice of Award.
11.2	Progress Reports must be submitted monthly . The amount to be withheld for late submission of an updated Program of Work is 1% of the contract amount.
13	The amount of the advance payment is <i>15% of the total contract price and payments shall be made through accomplishment progress billing by the contractor as confirmed by the OCA</i>
14	Progress payment #1 may be made only upon completion of at least 30% of the contract Materials and equipment delivered on the site but not completely put in place shall be included for payment. Materials submittal shall be submitted by the contractor to the OCA prior to delivery.
15.1	No further instructions
15.2	No further instructions

Section VI. Specifications
Section VII. Drawings
Section VIII. Bill of Quantities

PROJECT TITLE : SOCCER FIELD TURF GRASS PLANTING
LOCATION : UP CEBU, LAHUG , CEBU CITY
SUBJECT : COST ESTIMATE AND SCOPE OF WORKS
DURATION : 90 Calendar days
ABC : PhP 2,000,000

SCOPE OF WORK :

- 1 Clean and clear area prior to planting of grass.
- 2 Supply and Install/plant carabao grass with the top soil needed for painting for the whole area of soccer field including 1.00m from the end lines.
- 3 Supply and put in place of top soil/garden soil suitable for carabao grass planting
- 4 After planting the carabao grass, take good care as per suppliers standard practice(min. 2 months).
- 5 Watering of the planted grass as per suppliers operating procedure.
- 6 Supply and deliver of walk behind grass cutter as indicated in the specification
- 7 Supply and delivery of Sprinkler/irrigation system for the soccer field.(as indicated in the drawing)
- 8 Apron/Side Grass pulling and removal(including its roots and ensure not to grows again) including clearing and disposal and side surface levelling and compaction.
- 9 Clean, clear and hauling of debris related to the grass planting in all area.
- 10 Provide Appropriate Personal Protective equipment for workers.
- 11 Provide Project sign Board as per requirement by COA.
- 12 Clearing, Housekeeping and handover.
- 13 Supply and installation of Hydropneumatic Boosting System
Inclusion:
500 liters, Stainless Steel, Grade 304 Horizontal Storage Tank,
1500 L rated type Pressure tank; Diaphragm /Bladder Type
3.00 HP End-suction, Centrifugal Booster Pump w/ protective float switch to protect the pump when tank is empty
Automatic Control Switch

SPECIFICATIONS :

- 1 Used approved by client/end user carabao grass(will grow horizontally/ spread on the ground).
- 2 Proper surface preparation as per supplier's standard procedure.
- 3 The supplier will ensure that the carabao grass planted will grow and alive.
- 4 Supplier to produce desirable turf grass soccer field. Carabao grass block minimum block 30cm x 30cm
- 5 Gasoline walk behind Lawn Mower 20" Push Type 21" Self Propelled w/ 4-wheels (Including delivery charge and others to deliver the unit in good condition and suitable for soccer field area) .Shall submit material submittal for approval
- 6 Use PPR pipes, PN 20 for all plumbing pipes as indicated in the plan
- 7 All materials for sprinkler system shall have materials approval from OCA
- 8 All grass at apron/sides must be pulled and removed to prevent from growing again.
- 9 All side/apron ground must be levelled same as the soccer field elevations.
- 10 All area prior for finalization must be checked by OCA.
- 11 Hydropneumatic Boosting System for the sprinkler shall be approved by OCA

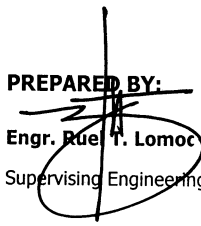
CLIENTS DIRECTION :

- 1 Clean and clear area prior to planting of grass.
- 3 Prepare material approval request prior to material procurements.
- 4 Request for inspection must be requested prior to turf grass planting.
- 5 Submit Method statements as per supplier's standard procedure.
- 6 Provide safe access for inspection.
- 7 Comply and follow all the rules and regulation of the UP CEBU Campus.
- 8 Strictly implement maximum construction safety standards at all times

Note:

- * Power and water consumption must be paid by the contractor.
- * Handtools and minor equipment will be provided by the contractor.
- * Provide safe access for inspection

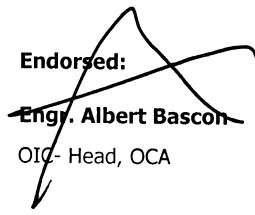
PREPARED BY:


Engr. Ruel T. Lomoc
Supervising Engineering Ass.

PREPARED BY:


Ar. Ryan Anthony G. Genoligon
Junior Managing Architect

Endorsed:


Engr. Albert Bascon
OIC- Head, OCA

Endorsed:


Hazel A. Trapero
Vice Chancellor for A

Approved by:

Atty. Leo B. Malagar
Chancellor, UP Cebu

ARCHITECTURAL GENERAL NOTES:

1. ALL DIMENSIONS SHALL HAVE PREFERENCE OVER SCALE
2. ALL DIMENSIONS SHALL BE VERIFIED IN THE FIELD BEFORE PROCEEDING WITH THE WORK.
3. IF OWNER AND ARCHITECT SHALL BE HOPING TO USE CONSTRUCTION COST ESTIMATING OF VARIOUS TYPES, ARCHITECT SHALL GENERALLY BE ASSUMED TO GOVERN. CONSULT THE ARCHITECT BEFORE PROCEEDING WITH THE WORK.
4. DETAILS NOT SHOWN ARE SIMILAR TO DETAILS IN OTHER WORKS UNLESS OTHERWISE SPECIFIED. WHEN DESIGN INTENT CAN BE DETERMINED, ARCHITECT SHALL BE RESPONSIBLE FOR THE DESIGN.
5. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST CODES AND REGULATIONS AND SHALL BE OF BEST QUALITY OF EACH TRADE.

OFFICE OF THE BUILDING OFFICIAL
 DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
 CEBU CITY

RECOMMENDING APPROVAL: _____ DATE: _____

HEAD, ARCHITECTURAL SECTION: _____ DATE: _____

BUILDING OFFICIAL: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____

LAND USE & ZONING

HEAD: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____

LINE & GRADE

HEAD: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____

ARCHITECTURAL

HEAD: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____

CIVIL/STRUCTURAL

HEAD: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____

SANITARY/PLUMBING

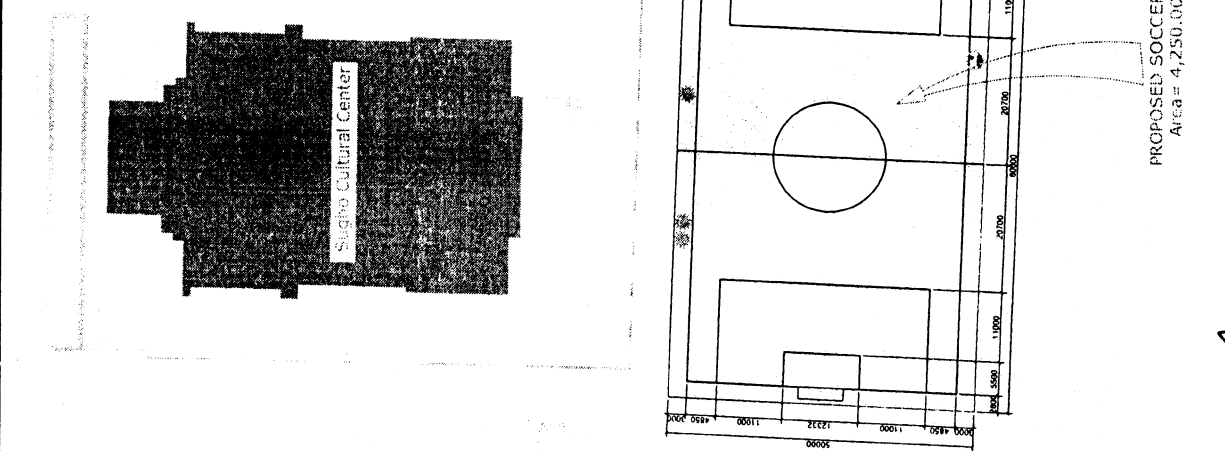
HEAD: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____

ELECTRICAL

HEAD: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____

MECHANICAL

HEAD: _____ DATE: _____
 RECOMMENDING APPROVAL: _____ AS TO: _____



PROPOSED SOCCER FIELD
 Area = 4,250.00 M²

UNIVERSITY OF THE PHILIPPINES CEBU
 UP Cebu SOCCER FIELD
 LANIUS CEBU, CITY

ARCHITECT OF RECORD:
 RYAN ANTHONY G. GONZALEZ
 ARCHITECT
 PRC No. 7719
 DATE: 21.08.2017
 VALIDITY: 02.08.2020

PROJECT TITLE:
 UNIVERSITY OF THE PHILIPPINES CEBU
 UP Cebu SOCCER FIELD
 LANIUS CEBU, CITY

OWNERS APPROVAL:
 Atty. Leo B. Maligat
 UP CEBU CHANCELLOR

DESIGN BY:
 R. A. G.

CAD BY:
 R. A. G.

CHECKED BY:

SHEET NO. 01 OF 03
A

UP Cebu SOCCER FIELD
SITE DEVELOPMENT/ANALYSIS PLAN
 SCALE 1:400 METERS

UNIVERSITY OF THE PHILIPPINES CEBU
OFFICE OF THE CAMPUS ARCHITECT
 OCA

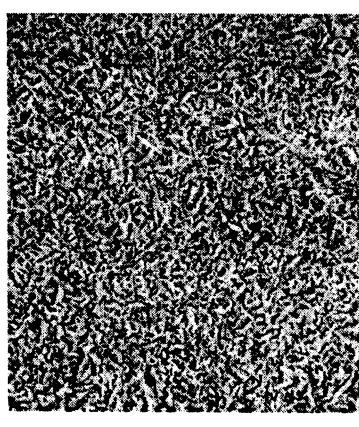
ARCHITECT OF RECORD:
 RYAN ANTHONY G. GONZALEZ
 ARCHITECT
 PRC No. 7719
 DATE: 21.08.2017
 VALIDITY: 02.08.2020

ARCHITECTURAL GENERAL NOTES:

1. ALL DIMENSIONS SHALL HAVE PREFERENCES OVER SCALE.
2. ALL DIMENSIONS SHALL BE VERIFIED IN THE FIELD BEFORE PROCEEDING WITH THE WORK.
3. THE OWNER AND THE ARCHITECT SHALL BE NOTIFIED OF ANY CORRECTIONS.
4. WHERE DISCREPANCIES EXIST BETWEEN DRAWING GENERALITY AND AS-BUILT CONDITIONS, THE ARCHITECT SHALL BE NOTIFIED BY THE OWNER BEFORE PROCEEDING WITH THE WORK.
5. DETAILS NOT SHOWN ARE SIMILAR IN CHARACTER TO THE DETAILS SHOWN UNLESS OTHERWISE SPECIFIED. WHEN DESIGN INTENT CAN BE DETERMINED, CONSULT THE ARCHITECT BEFORE PROCEEDING WITH THE WORK.
6. ALL WORK SHALL CONFORM TO ALL APPLICABLE AND PRACTICE OF EACH TRADE.

OFFICE OF THE BUILDING OFFICIAL
 REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF BUILDINGS AND CONSTRUCTION
 CEBU CITY

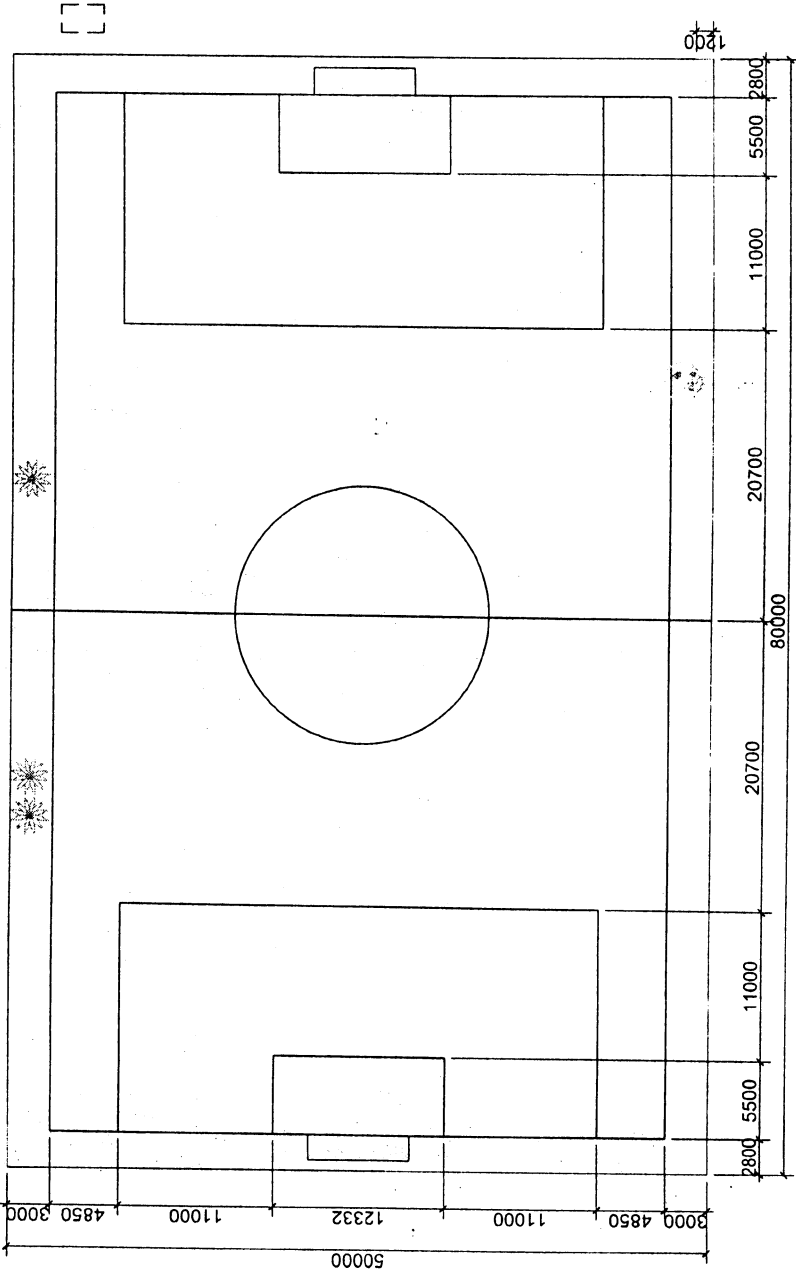
RECOMMENDING APPROVAL: _____
 HEAD, ARCHITECTURAL SECTION DATE: _____
 BUILDING OFFICIAL DATE: _____



REFERENCE PHOTO (CARABAO GRASS)



REFERENCE PHOTO (CARABAO GRASS)



UP CEBU SOCCER FIELD
SOCCER FIELD GENERAL LAYOUT
 SCALE 1:350 METERS
 0 0.5 1 2 4

	UNIVERSITY OF THE PHILIPPINES CEBU OFFICE OF THE CAMPUS ARCHITECT O C A	ARCHITECT OF RECORD RYAN JAMONRYN G. GENOBINGON ARCHITECT PRC No. 17113 PRC No. 17156-A PLACE: CEBU CITY Year: 01/11/2017-02/01/2020	PROJECT TITLE UNIVERSITY OF THE PHILIPPINES CEBU UP Cebu SOCCER FIELD LAHUG CEBU CITY	OWNER'S APPROVAL Atty. Leo B. Malagar UP CEBU CHANCELLOR	SHEET CONTENTS: AS SHOWN	DESIGN BY: R. A. G. CAD BY: R. A. G. CHECKED BY:	SHEET NO. A	OF 02	SHEETS 03
	Drawings and specifications duly signed, stamped, and sealed by the architect, shall be the basis for the construction of the project. The architect shall be responsible for the accuracy of the drawings and specifications. The contractor shall be responsible for the accuracy of the construction. The architect shall not be responsible for the accuracy of the construction. The architect shall not be responsible for the accuracy of the construction.								

ARCHITECTURAL GENERAL NOTES:

- ALL DIMENSIONS SHALL HAVE REFERENCE TO THE SCALE UNLESS OTHERWISE SPECIFIED. DIMENSIONS SHALL BE VERIFIED IN THE FIELD BEFORE PROCEEDING WITH THE WORK.
- THE CONTRACTOR AND ARCHITECT SHALL BE REQUIRED TO MAINTAIN ACCESS AND EGRESS AT ALL TIMES.
- CONNECTIONS SHALL BE AS SHOWN IN THE DRAWING. ALL CONNECTIONS SHALL BE MADE IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.
- ALL WORK SHALL CONFORM TO ALL APPLICABLE AND GOVERNING AUTHORITIES AND SHALL BE OF BEST PRACTICE OF EACH TRADE.

HYDRONAUTIC SPRINKLER SYSTEM

Use 1,500 lbs. rated dry pipe valve.

Install 100 ft. of 100 psi working pressure, 2 1/2 inch diameter main line, 4 inch diameter riser, and 4 inch diameter supply main from the building.

OFFICE OF THE BUILDING OFFICIAL
 DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
 CEBU CITY

RECOMMENDING APPROVAL

HEAD, ARCHITECTURAL SECTION

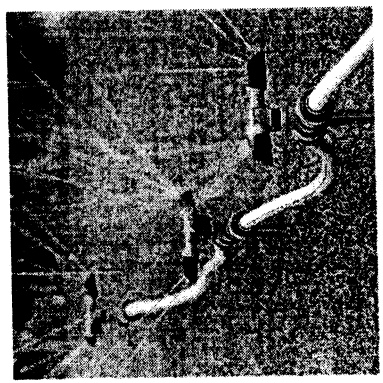
DATE _____

BUILDING OFFICIAL

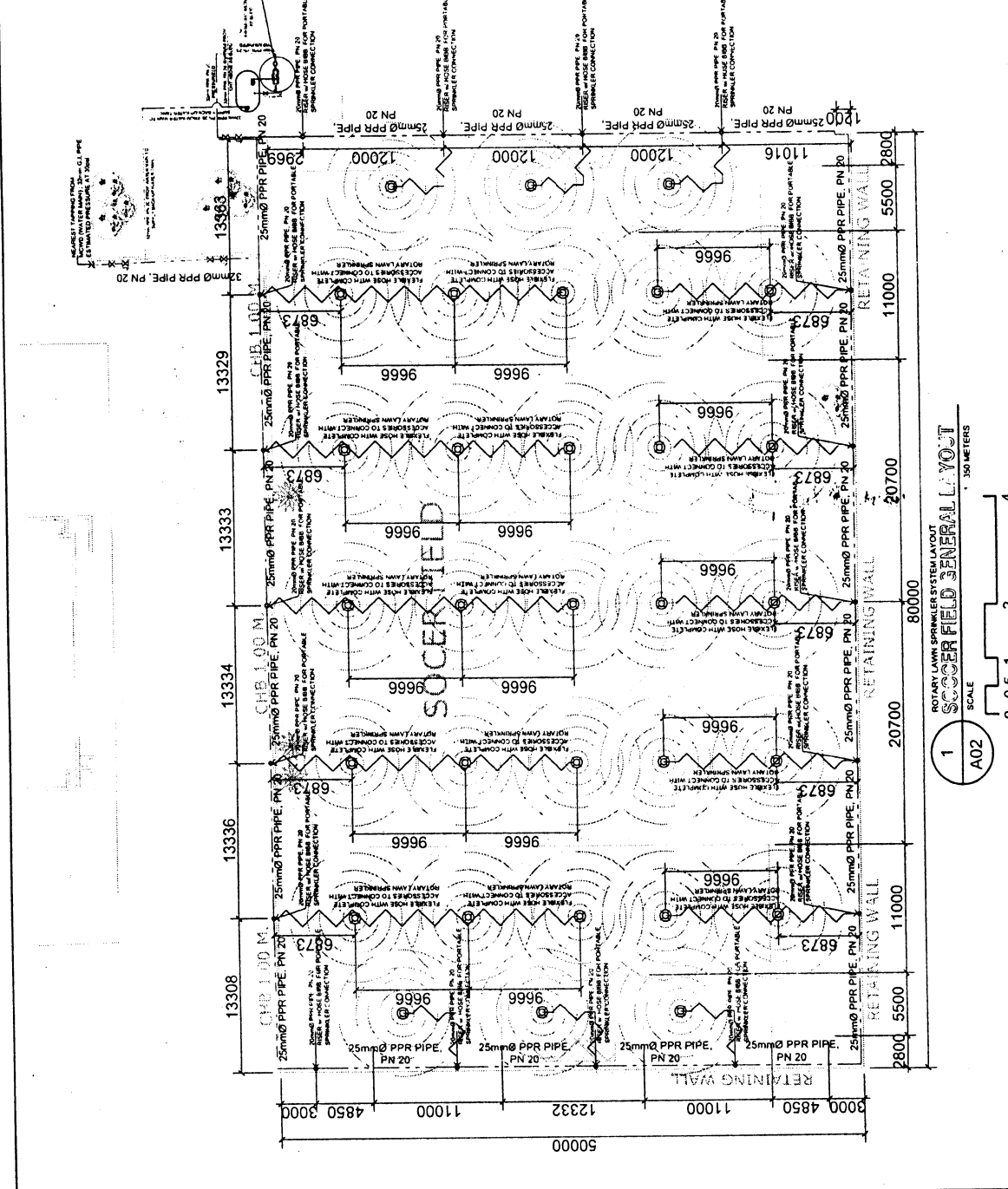
DATE _____




ACTUAL SITE PHOTO



REFERENCE PHOTO (ROTARY LAWN SPRINKLERS)



 UNIVERSITY OF THE PHILIPPINES CEBU OFFICE OF THE CAMPUS ARCHITECT OCA	PROJECT TITLE: UNIVERSITY OF THE PHILIPPINES CEBU UP CEBU SOCCER FIELD LAHUS CEBU, CITY	OWNER'S APPROVAL: ATY. Leo B. Malagalar UP CEBU CHANCELLOR	SHEET CONTENTS: AS SHOWN	DESIGN BY: R. A. G. CAD BY: R. A. G. CHECKED BY: R. A. G.	SHEET NO. 02 OF A 03 SHEETS
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RA 9286
 Design and specifications shall be based on standards, codes, specifications, and data sheets, or other documents which shall be furnished to the architect by the client and approved by the architect. The architect shall be responsible for the accuracy and completeness of the documents and shall be liable for the consequences of any errors or omissions. The architect shall also be liable for the consequences of any delays or interruptions caused by the client. The architect shall also be liable for the consequences of any changes or modifications made by the client. The architect shall also be liable for the consequences of any disputes or conflicts arising from the project.

ARCHITECT OF RECORD:
 RYAN ANTONIO G. GENOBUACON
 ARCHITECT
 REG. NO. 2719
 VALIDITY: 02.08.2024
 DATE: 01.29.2017
 PRC No. 75466
 PRC No. 75466
 PRC No. 75466
 PRC No. 75466


REPUBLIC OF THE PHILIPPINES
PROVINCE OF CEBU
UNIVERSITY OF THE PHILIPPINES

Name of Project: SOCCER FIELD CARABAO GRASS / TURF GRASS PLANTING
Location: UP CEBU, LAHUG, CEBU CITY

BILL OF QUANTITIES

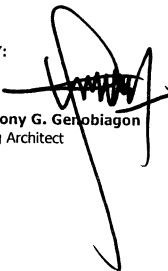
ITEM NO.	WORK DESCRIPTION	UNIT	QTY.	UNIT COST	AMOUNT
I.	GENERAL REQUIREMENTS	Lot	1.00	29,000.00	29,000.00
	Sub-total for Item No. I				29,000.00
II.	CARABAO GRASS/TURF GRASS BLOCK PLANTING	sq.m.	4,600.00	280.49	1,290,240.00
	Sub-total for Item No. II				1,290,240.00
III.	MOWER/GRASSCUTTING EQUIPMENT	Units	3.00	45,472.00	136,416.00
	Sub-total for Item No. III				136,416.00
IV.	SPRINKLER/IRRIGATION SYSTEM	sq.m.	4,600.00	86.24	396,684.74
	Sub-total for Item No. IV				396,684.74
V.	APRON/SIDE CLEARING AND SURFACE LEVELLING	sq.m.	800.00	184.57	147,659.26
	Sub-total for Item No. IV				147,659.26
	TOTAL PROJECT COST				Php2,000,000.00

PREPARED BY:

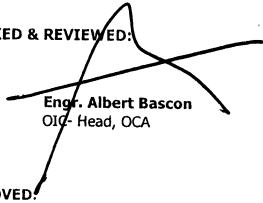

Engr. Ruel T. Lomed
 Supervising Engineering Associate

RECOMMENDING APPROVAL:

PREPARED BY:


Ar. Ryan Anthony G. Genobiagon
 Junior Managing Architect

CHECKED & REVIEWED:


Engr. Albert Bascon
 OIC- Head, OCA

APPROVED:

Name of Project: SOCCER FIELD CARABAO GRASS / TURF GRASS PLANTING
Location: UP CEBU, LAHUG, CEBU CITY

UNIT COST ANALYSIS

ITEM I. GENERAL REQUIREMENTS

Quantity: 1
 Unit: Lot

A. Material:					
Description	Qty.	Unit	Unit Cost	Amount	
Mobilization/Demobilization	1.00	Lot		-	
Project signboard/Billboard	1.00	Lot		-	
Bond and Insurances	1.00	Lot		-	
Temporary Facilities	1.00	Lot		-	
Clearing, Cleaning and Hauling of Debris	1.00	Lot		-	
Safety Provisions- PPE and others	1.00	Lot		-	
Material Cost:				P	0.00
B. Equipment:					
Description	Qty.	Days	Rate/Day	Amount	
Equipment Cost:				P	0.00
C. Labor:					
Description	Qty.	Days	Rate/Day	Amount	
Labor Cost:				P	0.00
Total Direct Cost (A+B+C)=				P	0.00
Total Cost =				P	0.00
Unit Cost =					-

ITEM II. CARABAO GRASS/TURF GRASS BLOCK PLANTING

Quantity: 4600
 Unit: sq.m.

A. Materials:					
Description	Qty.	Unit	Unit Cost	Amount	
Carabao grass planting(87.0m x 52.0m) (w/out gap and Including taking good care until it spreads and grows flat to the surface Min.2 months and others to complete the task)	4600	sq.m.		0.00	
30cm x 30cm minimum carabao grass block Supply and putting in place of garden soil / top soil for carabao grass (50mmthick) and others to complete the task.	300	cu.m.		0.00	
_____ *including material and labor* _____					
Material Cost:				P	0.00
B. Equipment:					
Description	Qty.	Days	Rental / Day	Amount	
Minor Tools and Equipments(10% of labor cost) Compactor(if applicable) hand digging tools	1		Lot		
Equipment Cost:				P	0.00
C. Labor:					

<u>Description</u>	<u>Qty.</u>	<u>Days</u>	<u>Rate/Day</u>	<u>Amount</u>
Labor Cost:				
Total Direct Cost (A+B+C)=				P 0.00
Indirect Cost:				
Profit				P 0.00
OCM				P 0.00
[Sum of (EDC+ OCM + PROFIT) x 12%] TAX				P 0.00
Total Cost =				P 0.00
Unit Cost =				0.00

ITEM III. MOWER/GRASSCUTTING EQUIPMENT

Quantity: 3
Unit: Units

A. Materials:					
<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>	
Supply and delivery of Gasoline walk behind Lawn Mower 20" Push Type 21" Self Propelled w/ 4-wheels (Including delivery charge and others to deliver the unit in good condition and suitable for soccer filed area)	3	units		0.00	
Material Cost:				P	0.00
B. Equipment:					
<u>Description</u>	<u>Qty.</u>	<u>Days</u>	<u>Rental / Day</u>	<u>Amount</u>	
Equipment Cost:				P	0.00
C. Labor:					
<u>Description</u>	<u>Qty.</u>	<u>Days</u>	<u>Rate/Day</u>	<u>Amount</u>	
Labor Cost:					
Total Direct Cost (A+B+C)=				P	0.00
Indirect Cost:					
Profit				P	0.00
OCM				P	0.00
[Sum of (EDC+ OCM + PROFIT) x 12%] TAX				P	0.00
Total Cost =				P	0.00
Unit Cost =					0.00

ITEM IV. SPRINKLER/IRRIGATION SYSTEM

Quantity: 4600
Unit: sq.m.

A. Materials:					
<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>	
PPR Pipes PN20 dia. 50mm - 4.0mtr Length	5	Lengths			
PPR Pipes PN20 dia. 32mm - 4.0mtr Length	27	Lengths			
PPR Pipes PN20 dia. 25mm - 4.0mtr Length	80	Lengths			
PPR Pipes PN20 dia. 20mm - 4.0mtr Length	4	Lengths			

PPR Pipes PN20 TEE Reducer 25-20mm	18	pcs		
PPR Faucet 20mm dia. hose bib	16	pcs		
PPR gate valve 32mm dia.	9	pcs		
PPR check valve 32mm dia.	6	pcs		
Bladder type Pessure tank and hydro pneumatic	1	set		
Booster Pump(specs as per indicated in the drawing)				
End capping 50mm dia	1	pc		
360deg automatic rotating garden water sprinkler	28	pcs		
Gardenhose 20mmdia. (installed with sprinkler head)(90m per roll)	6	roll		
Electrical wiring system for pressure tank and pumps	1	lot		
Flow switch	2	units		
5000 ltr. Stainless tank grade304 with stand	1	unit		
			Material Cost:	P 0.00
B. Equipment:				
<u>Description</u>	<u>Qty.</u>	<u>Days</u>	<u>Rental / Day</u>	<u>Amount</u>
Minor Tools and Equipments(10% of labor cost) Compactor(if applicable) hand digging tools	1		Lot	
			Equipment Cost:	P 0.00
C. Labor:				
<u>Description</u>	<u>Qty.</u>	<u>Days</u>	<u>Rate/Day</u>	<u>Amount</u>
Foreman	1	21		-
Skilled worker	3	21		-
Helper	3	21		-
			Labor Cost:	P 0.00
			Total Direct Cost (A+B+C)=	P 0.00
			Indirect Cost:	
			Profit	P 0.00
			OCM	P 0.00
			[Sum of (EDC+ OCM + PROFIT) x 12%] TAX	P 0.00
			Total Cost =	P 0.00
			Unit Cost =	0.00

ITEM V. APRON/SIDE CLEARING AND SURFACE LEVELLING

Quantity: 800
Unit: sq.m.

A. Materials:				
<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Amount</u>
Grass pulling and removal(including its roots and ensure not to grows again) including clearing and disposal	800	sq.m.		0.00
Side Surface levelling and compaction (same level as the soccer field and use materials available at site)	800	sq.m.		0.00
_____ *including material and labor* _____				
			Material Cost:	P 0.00
B. Equipment:				
<u>Description</u>	<u>Qty.</u>	<u>Days</u>	<u>Rental / Day</u>	<u>Amount</u>

Minor Tools and Equipments(10% of labor cost) Compactor(if applicable) hand digging tools	1	Lot			
C. Labor:					Equipment Cost: P 0.00
	<u>Description</u>	<u>Qty.</u>	<u>Days</u>	<u>Rate/Day</u>	<u>Amount</u>
labor		2	1		0.00
					Labor Cost: P 0.00
Total Direct Cost (A+B+C)=					P 0.00
Indirect Cost:					
Profit					P 0.00
OCM					P 0.00
[Sum of (EDC+ OCM + PROFIT) x 12%] TAX					P 0.00
Total Cost =					P 0.00
Unit Cost =					0.000000

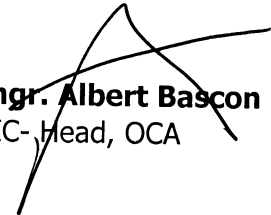
PREPARED BY:


Engr. Ruel T. Lomod
 Supervising Engineering Ass.

PREPARED BY:


Ar. Ryan Anthony G. Genobagon
 Junior Managing Architect

Endorsed:


Engr. Albert Bascon
 OIC- Head, OCA

Endorsed:


Hazel A. Trapero, DIT
 Vice Chancellor for Administration

Approved by:

Atty. Leo B. Malagar
 Chancellor, UP Cebu

Section IX. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
and
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- (h) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (j) Project Requirements, which shall include the following:
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (k) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (o) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (r) Cash Flow by Quarter.

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another**

blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the*

Project].

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and

- c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

