


University of the Philippines
UP Cebu
Lahug, Cebu City
Annual Procurement Plan 2023

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
	Laboratory Supplies and Equipment	College of Science	NP-53.9 Small Value Procurement	NA	NA	NA	NA	GoP	208,058.00	208,058.00		
	Other Office Supplies and Consumables	Various UP Cebu Offices	Competitive Bidding	NA	NA	NA		GoP	1,584,889.05	1,584,889.05		
	Food (Meals and Snacks) and Catering Services	Various UP Cebu Offices	NP-53.9 Small Value Procurement	NA	NA	NA	NA	GoP	568,768.45	568,768.45		
	Venue Rentals	Various UP Cebu Offices	Lease of Venue	NA	NA	NA	NA	GoP	331,550.00	331,550.00		
	Tokens and Gift Certificates	Various UP Cebu Offices	NP-53.9 Small Value Procurement	NA	NA	NA	NA	GoP	359,755.51	359,755.51		
	Travel Expenses (Air Fares, Taxi, PUJ, Bus Etc.)	Various UP Cebu Offices	Direct Purchase	NA	NA	NA	NA	GoP	471,892.45	471,892.45		
	Anuall Physical Exam (APE)	HRMO	NP-53.9 Small Value Procurement	20/08/2023	28/08/2023	29/08/2023	NA	GoP	187,200.00	187,200.00		
	Insurance for Buildings and Vehicles, Etc. and Fidelity Bonds	SPMO	NP-53.5 Agency-to-Agency	NA	NA	NA	NA	GoP	2,100,000.00	2,100,000.00		Through GSIS and National
	Electricity Expenses	OVCA	Direct Contracting	NA	NA	NA	NA	GoP	11,013,000.00	11,013,000.00		
	Water Expenses	OVCA	Direct Contracting	NA	NA	NA	NA	GoP	6,519,999.96	6,519,999.96		MCWD
	Communication expenses	Various UP Cebu Offices	Direct Contracting	NA	NA	NA	NA	GoP	341,999.95	341,999.95		PLDT Globe, Smart & DITO
	Procurement of Security Services	SSU	Competitive Bidding	15/10/2022	23/10/2022	02/11/2022	09/11/2022	GoP	13,344,859.92	13,344,859.92		
	Printing and Binding Services	Various UP Cebu Offices	NP-53.9 Small Value Procurement	NA	NA	NA	NA	GoP	8,925.00	8,925.00		accountable forms
	Fuel and Lubricants	CMO	Direct Retail	NA	NA	NA	NA	GoP	852,448.17	852,448.17		
	Procurement of Janitorial Services	CMO	Competitive Bidding	15/11/202	23/11/2022	02/12/2022	09/12/2022	GoP	5,299,227.73	5,299,227.73		

Softwares, Programs and Subscriptions	Various UP Cebu Offices	Scientific, Scholarly or Artistic Work	NA	NA	NA	NA	GoP	1,916,029.28	1,916,029.28	
16 sqm storage area at the back of the faculty building. Concrete. Per sqm cost budget at P25,000 with lights, ventilation. finished.	SOM	NP-53.9 Small Value Procurement	05/02/2023	12/02/2023	24/02/2023	02/03/2023	income	400,000.00		400,000.00
Concreting and rubber tiling the Management Grounds	SOM	Competitive Bidding	15/11/202	23/11/2022	02/12/2022	09/12/2022	income	1,500,000.00		1,500,000.00
Installation of water catchment (SoM buildings)		NP-53.9 Small Value Procurement	20/01/2023	28/01/2023	29/01/2023	11/02/2023	income	500,000.00		500,000.00
Repairs and Maintenance	Various UP Cebu Offices	SVP	15/11/202	23/11/2022	02/12/2022	09/12/2022	GoP	3,693,000.00	3,693,000.00	
Vehicle Repairs and Preventive Maintenance	CMO	NP-53.9 Small Value Procurement	05/02/2023	12/02/2023	24/02/2023	NA	GoP	200,000.00	200,000.00	
Pest Control	CMO	NP-53.9 Small Value Procurement	20/01/2023	28/01/2023	29/01/2023	11/02/2023	GoP	220,000.00	220,000.00	
Accommodations (Hotel, Gueshouse, Pension House etc.)	Various UP Cebu Offices	NP-53.9 Small Value Procurement	20/01/2023	28/01/2023	29/01/2023	NA	GoP	75,000.00	75,000.00	
Postage & Courier Services	Various UP Cebu Offices	NP-53.9 Small Value Procurement	20/01/2023	28/01/2023	29/01/2023	11/02/2023	GoP	53,000.00	53,000.00	
Medical/Dental Supplies, Consumables and Equipment	UP Clinic	NP-53.9 Small Value Procurement	05/01/2022	12/01/2022	24/01/2022	NA	GoP	359,445.00	359,445.00	
Laundry Services	Executive House	NP-53.9 Small Value Procurement	20/01/2023	28/01/2023	29/01/2023	NA	income	36,000.00	36,000.00	
Construction of dormitory	UPC Dorm	Public Bidding	NA	NA	NA	NA	GoP	63,736,000.00		63,736,000.00
Total Amount								115,881,048.47	49,745,048.47	66,136,000.00


Submitted by:


Dee, Lorel S.
BAC Chair

Certified Appropriate Funds Available:


Victorero, Jonathan P.
OIC Chief, Budget Office

Recommending Approval:


Trapero, Asst. Hazel A.
Vice Chancellor for Administration

Approved by:


Malagar, Atty. Leo B.
Chancellor