



# GSIS ENHANCED CONSOLIDATED SALARY LOAN PLUS APPLICATION FORM

**IMPORTANT:** Before applying, please secure tentative computation of your loan proceeds and fully read the terms and conditions below.

Name of Applicant		
Last Name	First Name	Middle Name
Birth Date	Policy No. BP No.	E-Card/UMID Card No. E-Card/UMID Bank Account No.
Mailing/Residential Address		
Present Office		
Telephone No.	Cell Phone No.	Email Address
For DEPED Personnel		
Division No.	Station No.	Employee No.

LOAN AMOUNT (Please click your choice or indicate preferred loan amount)

Basic Monthly Salary													
1 mo.	2 mos.	3 mos.	4 mos.	5 mos.	6 mos.	7 mos.	8 mos.	9 mos.	10 mos.	11 mos.	12 mos.	13 mos.	14 mos.
Preferred Loan Amount (Any amount lower than the maximum loan)									Php _____				

TYPE OF LOAN:

New

Renewal

(Please mark your choice with a ✓)

I undertake to pay the loan within the 

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

 period of year/s. (Please click your choice)

## TERMS AND CONDITIONS

### 1. LOAN AMOUNT

- Minimum Loanable Amount.** The minimum loanable amount shall be Fifteen Thousand Pesos (Php15,000.00). In case the computed loanable amount is below the minimum amount, the members shall not be entitled to the Enhanced Consolidated Salary Loan Plus, hereinafter, "Enhanced Conso-Loan Plus."
- Maximum Loanable Amount**
  - For Regular Active Members.** The maximum loanable amount shall depend on the members' Period with Paid Premiums (PPP) and computed Basic Monthly Salary (BMS) based on actual premiums posted. *Table 1* indicates the maximum loanable amount for the Enhanced Conso-Loan Plus.

PPP	Maximum Loanable Amount
≥20 months	3 x BMS
≥40 months	4 x BMS
≥5 years	7 x BMS
≥10 years	10 x BMS
≥15 years	12 x BMS
≥25 years	14 x BMS

Table 1. Maximum Loanable Amount

To consolidate the loans and to cover the advance deductions (interest and Redemption Insurance) and other required fees, the minimum loan amount must be one hundred five percent (105%) of the outstanding balances (Outstanding Balance x 105%). However, if the prescribed maximum loan amount is less than the minimum loan amount (105% of the outstanding loan balance), then the loan amount shall be set at 105% of the outstanding balance.

- For Special Members.** The loanable amount for Judges and Justices shall be defaulted to ten (10) months of their BMS. For other Special Members, the loanable amount shall likewise be defaulted to ten (10) months of their BMS, subject to the execution of a Memorandum of Agreement (MOA) of their respective agencies with the GSIS.
- For first time borrowers, the members can choose the amount of loan and the corresponding loan term based on their PPP. However, if the computed maximum loanable amount is below Fifteen Thousand Pesos (Php15,000.00), the members shall not be entitled to the Enhanced Conso-Loan Plus.
- For consolidation and loan renewal, the members, both regular and special, have the option to choose a lower loan amount provided that the proceeds of the loan will be sufficient to cover the aggregate balance of the existing loan accounts including the fees charged. However, if the loanable amount of one hundred five percent (105%) of the outstanding balances is less than Fifteen Thousand Pesos (Php15,000.00), the members shall not be entitled to the consolidation and renewal of loan. In this instance, the minimum loanable amount shall be Fifteen Thousand Pesos (Php15,000.00) or one hundred five percent (105%) of the outstanding balances, whichever is higher.

5) Failure to indicate the preferred loan amount shall mean that the members are applying for the maximum loan amount for which the members are qualified to avail.

2. **CONSOLIDATION OF LOANS.** The Enhanced Conso-Loan Plus shall consolidate the following loans: Salary Loan, Restructured Salary Loan, Enhanced Salary Loan, Emergency Loan Assistance and Summer One-Month Salary Loan. The consolidation of the loans shall result in the full liquidation of the outstanding balances on the said loans. The outstanding balances of such loans, including penalties and surcharges (if any) to be waived, shall be computed up to the date of granting of the Enhanced Conso-Loan Plus.

3. **TERM**

- a. For Permanent Regular Members. The maximum term of the Enhanced Conso-Loan Plus shall be six (6) years for members whose PPP is less than ten (10) years, and ten (10) years for members whose PPP is at least ten (10) years.
- b. For Non-Permanent Regular Members. The maximum term of the Enhanced Conso-Loan Plus shall be two (2) years for members whose PPP is less than ten (10) years, and six (6) years for members whose PPP is at least ten (10) years.
- c. For Special Members, both Permanent and Non-Permanent. The maximum term of the Enhanced Conso-Loan Plus for Judges and Justices shall be set at ten (10) years. For other Special Members, the maximum term shall likewise be set at ten (10) years subject to the execution of a MOA of their respective agencies with the GSIS.
- d. The members shall be given the option to choose a shorter term in increment of one (1) year or twelve (12) months.
- e. Failure to indicate payment term shall be interpreted as preference for the longest term to which the member is qualified.

4. **INTEREST RATE.** The interest rate shall be twelve percent (12%) per annum compounded annually based on a diminishing balance. For the Enhanced Conso-Loan Plus, pro-rata interest covering the days from loan granting up to the end of the month prior to the first due month shall be deducted in advance from the loan proceeds.

5. **DUE DATE OF FIRST MONTHLY AND SUCCEEDING AMORTIZATIONS.** The remittance due date of the monthly amortizations shall be on or before the tenth (10<sup>th</sup>) day of each month following the due month until the loan is fully paid.

- a. For loans granted on or before the twenty-third (23<sup>rd</sup>) of the month, the first monthly amortization shall be the calendar month following the granting of the loan. The loan amortization shall be remitted by the agency to GSIS on or before the tenth (10<sup>th</sup>) day of the month following such due month.
- b. For loans granted after the twenty-third (23<sup>rd</sup>) of the month, the first monthly amortization shall be the second (2<sup>nd</sup>) calendar month following the granting of the loan, and shall be remitted by the agency to the GSIS on or before the tenth (10<sup>th</sup>) day of the month following such due month.

6. **PAYMENT MECHANISM.** The monthly amortization shall be paid through payroll deduction. However, the members shall remit directly to the GSIS the loan installment as they fall due under the following instances:

- a. Their names are excluded from the monthly collection list;
- b. They are on secondment, on study leave without pay or extended leave without pay;
- c. The monthly amortization is not deducted and/or remitted by the agency; and
- d. The loan amortization deducted from the payroll is not sufficient to cover the full loan amortization due.

7. **REDEMPTION INSURANCE (RI).** The Enhanced Conso-Loan Plus shall have RI to safeguard the interests of both the members and the GSIS in case of the former's untimely death during the term of the loan. The RI rate shall depend on the term of loan, to wit:

Loan Term	Monthly RI Rate (Per Php1,000 of Loan Amount)
1 year to pay	0.29
2 years to pay	0.30
3 years to pay	0.32
4 years to pay	0.34
5 years to pay	0.36

Loan Term	Monthly RI Rate (Per Php1,000 of Loan Amount)
6 years to pay	0.38
7 years to pay	0.40
8 years to pay	0.42
9 years to pay	0.44
10 years to pay	0.46

To ensure that the members are covered with RI from the date of loan granting, an advance RI premium shall be deducted from the loan proceeds as follows:

Date of Loan Granting	RI Premium to be Deducted
On or before the 23 <sup>rd</sup> of the month	Equivalent to 1 month
After the 23 <sup>rd</sup> of the month	Equivalent to 2 months

8. **COMPUTATION OF FEES.** The following fees shall be charged upon loan granting:

- a. Service Fee – One percent (1%) of the incremental gross loan amount (For this purpose, the incremental gross loan amount refers to the difference of loan amount and the outstanding balances of the existing loans to be consolidated. It is the amount that can be borrowed before insurance and fees)
- b. Renewal Fee – One percent (1%) of the outstanding balance of consolidated loans; and
- c. eProcessing Fee – Fifty Pesos (Php50.00).

9. **PRE-TERMINATION.** The Enhanced Conso-Loan Plus may be pre-terminated by paying the outstanding balance of the loan before the end of the loan term.

10. **COMPULSORY PRE-TERMINATION.** The Enhanced Conso-Loan Plus shall be deemed pre-terminated upon the death, resignation, permanent disability, retirement or separation from service of the members, in which case, the outstanding balance shall be due and demandable, without need of demand or further notice, and shall be collected by the GSIS from claims of members or their heirs, or by other courses of action (administrative or civil).

Retiring members may opt to avail of the Choice of Loan Amortization Schedule for Pensioners (CLASP), subject to existing policies and procedures.

11. **CANCELLATION.** Once the Enhanced Conso-Loan Plus has been credited to the eCard account, the borrowers shall not have the option to cancel the loan but may only pre-terminate the same without any right to demand for reimbursement of the fees.
12. **DEFAULT.** In the event of default, the outstanding balance of the loan becomes due and demandable without need of demand or further notice. In case of failure to pay the outstanding balance declared in default, the outstanding balance shall be charged with an interest equivalent to twelve percent (12%) per annum compounded monthly (pacm) and a penalty of six percent (6%) pacm, from the date of default until the date of full payment.
13. **DEDUCTIONS.** All outstanding balances of the loans to be consolidated minus the penalties and surcharges to be waived shall be deducted from the proceeds of the Enhanced Conso-Loan Plus. As a result, each of the consolidated loan account shall be deemed fully paid. The total loan arrearages from Emergency Loan and Cash Advance accounts shall be deducted from the proceeds of the Enhanced Conso-Loan Plus. The pro-rata interest under Section 4, advance RI premium under Section 7, and the fees enumerated under Section 8 herein shall also be deducted from the proceeds of the Enhanced Conso-Loan Plus.
14. **APPLICATION OF PAYMENTS.** The order of priority for the application of payment shall be as follows: RI premium, principal, interest and penalty.
15. **RENEWAL.** The Enhanced Conso-Loan Plus may be renewed anytime as long as there are net proceeds on the loan renewal, after deducting the outstanding balances of the previous Conso-Loan and other loans enumerated under Section 2 herein. If a loan account is in arrears or in default upon loan renewal, the following shall apply:
  - a. A loan account in arrears shall be charged interest.
  - b. A loan account in arrears shall incur a penalty at the rate of one percent (1%) per month, compounded monthly, until the arrears are paid.
  - c. A loan account in default shall incur a penalty at the rate of six percent (6%) per annum, compounded monthly.
  - d. The penalty shall form part of the outstanding balance deductible from the proceeds of loan renewal.
16. **RECOVERY OF AMOUNT/S CREDITED IN THE eCARD.** The GSIS shall have the right to recover by any legal means possible, any amount in the eCard account credited thereon by the GSIS due to fraud, misrepresentation or error on account of any transaction which the members may have with the GSIS.
17. **REFUND OF OVERPAYMENTS AFTER END OF LOAN TERM.** At the end of the loan term, any overpayment shall be treated in accordance with the policy guidelines on treatment of excess payment.
18. **ATTORNEY'S FEES.** Should the GSIS be compelled to file a case for collection or to enforce any right hereunder against the borrowers or avail of any remedy under the law or this Agreement, the borrowers shall pay an amount equivalent to twenty-five percent (25%) of that amount claimed in the complaint as attorney's fees aside from the costs of litigation and other expenses.
19. **VENUE.** Any legal action, suit or proceeding arising out or relating to this Agreement, shall be brought or instituted in the appropriate courts in the City of Pasay or such other venue at the exclusive option of the GSIS. In the event the borrowers initiate any legal action arising from or under this Agreement, for whatever causes, the borrowers agree to initiate such action only in the City where the principal office of the GSIS is located.
20. **TRANSFER/CHANGE OF OFFICE.** The borrowers shall immediately inform the GSIS of their transfer to any government office/agency. For the continuous remittance of the monthly payment, this application shall be sufficient authority for the GSIS to effect collection through salary deduction from their new office/agency.
21. **NOTICES.** All notices required under this Agreement for its enforcement shall be sent to the Office Address indicated in the Personal Data portion of this application. The notices sent to the said office address shall be valid and sufficient for all legal intents and purposes.

*I confirm that I have read and fully understood the **Enhanced Conso-Loan Plus Terms and Conditions** and undertake to comply with them. Furthermore, I hereby authorize the GSIS, through my employer (government agency), to deduct from my terminal leave benefits any remaining outstanding loan obligations I may have with the GSIS upon my separation or retirement. I understand that the remittance thereof by my employer to the GSIS shall first be undertaken before the issuance of a GSIS clearance for the release of my remaining terminal leave benefits, if any.*

*I confirm my understanding of the Privacy Policy of the GSIS pursuant to the requirements of Republic Act (R.A.) No. 10173, otherwise known as the Data Privacy Act, and consent to the manner of collection, use, access, disclosure and processing of my personal and sensitive personal data by the GSIS.*

*Finally, pursuant to R.A. No. 9510, otherwise known as the "Credit Information System Act", and its Implementing Rules and Regulations (IRR), I hereby acknowledge and consent to: 1) the regular submission and disclosure of my basic credit data and updates thereon to the Credit Information Corporation (CIC); and 2) the sharing of my basic credit data with lenders authorized by the CIC, and credit reporting agencies and outsourced entities duly accredited by the CIC, subject to the provisions of R.A. No. 9510, its IRR and other relevant laws and regulations.*

\_\_\_\_\_  
SIGNATURE OF MEMBER/BORROWER

\_\_\_\_\_  
TIN

\_\_\_\_\_  
DATE SIGNED